

CARROLL COUNTY BOARD MEETING

301 N. MAIN ST., MT. CARROLL, IL

IN SMALL COURTROOM

OCTOBER 3, 2024 AT 9:30 A.M.

CALL TO ORDER - Chair Payette called the Board meeting to order at 9:30 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL - Roll call shows Mr. Payette, Mr. Preston, Mr. Flikkema, Ms. Jacobs, Mr. Iske, Mrs. Bickelhaupt, Mr. Rieck, Mr. Soldat, and Mr. Vandermyde present.

PUBLIC COMMENTS-Kenneth Preston, Shannon, IL wanted to make a rebuttal to the statement made at the last board meeting regarding the Melissa Trumpy Case: "That it takes more than 55 minutes, this is not a T.V. show." He stated this case has been going on for three years. He read what information he has gathered from his own investigation.

CONSENT AGENDA – Chair Payette presented the consent agenda for approval.

1. Approval of the September 19, 2024 Board Meeting minutes
2. Approval of Bills Paid in Vacation
3. Approval of Committee on Claims

Motion by Ms. Jacobs, second by Mr. Preston to approve the consent agenda. Roll call vote shows Mrs. Bickelhaupt, Ms. Jacobs, Mr. Preston, Mr. Iske, Mr. Payette, Mr. Rieck, Mr. Flikkema, Mr. Soldat, and Mr. Vandermyde all voting aye. Motion carried.

TABLED ITEMS - None

DEPARTEMENT REPORTS –

Animal Control- Animal Control Officer Lisa Ashby reported the fencing has been installed and she is still waiting on the new kennels.

Assessor- Chief County Assessor Annette Gruhn reported that she is very happy that Deputy Assessor Amy Veith has obtained her certification within a year.

Her office is still very busy working on reassessments.

Circuit Clerk- Circuit Clerk Patty Hiher reported she is working on a technology grant that is due by the beginning of December. She will be working with the State's Attorney and Judges' office on the needs for this grant.

County Clerk- County Clerk Amy Buss updated the Board that her office is very busy with early voting.

Emergency Management- Emergency Management Director Jim Klinefelter was present advised no report.

GIS- Deputy Assessor Dimmick was present advised no report.

Highway – A monthly report was submitted and County Engineer Sara Renkes discussed her monthly report.

She updated that the Shannon culvert has been poured and work is continuing.

Health Department – Dawn Holland reported that there has been a case of rabies found in a bat. If anyone has a dead bat that they would like tested they may drop it off at the Health Department. She does have information on companies that remove bats from your home.

She also reported that the Health Department is busy with setting up Flu Clinics in the local communities.

Probation- Chief Probation Managing Officer Marcie Arno was not present.

Sheriff & Property- Sheriff Ryan Kloepping reported that all squad cars have had the new cameras installed. These cameras are cloud based with WIFI and are user friendly.

Sheriff Kloepping reported that they did not get the taser grant but have been awarded five new tasers.

He updated that the SRO Officers at the School Districts have been conducting intruder drills.

He noted that the landscaping by the monument on the east side of the Courthouse is complete. He thanked Bridgewater Inn for their donation for the landscaping at the County parking lot.

He is working on getting quotes for a chairlift replacement to apply for a grant.

State's Attorney-State's Attorney Aaron Kaney was present advised no report.

Transit - PCOM Mary Maszk reported that the last fundraiser given by the Transit and Senior Center raised nearly \$5,000.

Treasurer – County Treasurer Lydia Hutchcraft reported she has had a Deputy Treasurer resign and will be advertising to hire a replacement.

Zoning/Zoning Board of Appeals – Zoning Officer Jaicee Buckner wanted to clarify there has been no Zoning Board of Appeals meetings due to the property owners changing their zoning requests that are not required to appear in front of the Zoning Board of Appeals.

Zoning Officer Buckner presented for discussion of purchasing a new module to be added into the existing iWorQ software. After discussion on the pricing and benefits of this program for the Zoning Department, the consensus of the Board was to have it presented at the next board meeting for possible approval.

AFFILIATE REPORTS -

Blackhawk Hills Regional Council – No report.

Business Employment Skills Team/Workforce – No report.

Community Mental Health Board – No report.

Emergency Telephone System – No report

Health Board – No report.

Hotel/Motel – No report.

Jo-Carroll Enterprise Zone – No report.

Jo Daviess Carroll County Joint Action Solid Waste Agency – No report.

LRA – No report.

NWILED – No report.

Senior Services Board – No report.

Tri-County Opportunities Council – No report.

United County Council of Illinois – No report.

Veterans Assistance Commission – No report.

Whiteside/Carroll & Jo/Carroll Enterprise Zones – No report

COMMITTEE REPORTS –

Ad Hoc Inmate Housing Committee – Mr. Iske reported that the committee met with Wold on September 19th. Wold presented the condition survey results and asked for support from the Mount Carroll public works department. Wold is narrowing design requirements and desired state based on DOC findings and safety concerns. The committee requested 17 different requirements and items of interest which need to be molded into the design. Wold has asked for the next meeting to be scheduled with the committee. No meeting has been scheduled at this time.

Ad Hoc Transit Garage Committee – Mr. Flikkema advised no report.

BUSINESS

1. Chair Payette presented for Approval of Riverview Center-Domestic Violence Proclamation. Motion by Ms. Jacobs, second by Mrs. Bickelhaupt to approve the Proclamation. Motion carried.

Indy, Crisis Services Coordinator, and Sara, Sexual Assault & Domestic Violence

Advocate, informed the Board that over the last year, Riverview Center has provided over 349 hours of direct services to 30 adult survivors and their children who witnessed domestic violence, assisted survivors with orders of protection and answered hotline calls from all persons located in Carroll County.

They invited the Board and the public to attend a Vigil scheduled on October 29, 2024 at 6 p.m. at the park in Stockton, IL.

2. State's Attorney Aaron Kaney explained and presented for Approval of 2025 Appellate Prosecutors Resolution. State's Attorney Kaney and Chief County Assessor Gruhn explained how invaluable the services are that the State's Attorneys Appellate Prosecutor provides for the County. Motion by Ms. Jacobs, second by Mr. Flikkema to approve the Resolution. Roll call shows Mr. Flikkema, Mr. Preston, Mr. Payette, Ms. Jacobs, Mrs. Bickelhaupt, Mr. Rieck, Mr. Soldat, Mr. Iske, and Mr. Vandermyde all voting aye. Motion carried.
3. Chair Payette presented for Approval of Jail Meal Contract with Shaw's Marketplace. Sheriff Kloepping explained this was the only bid received and they have worked with Shaw's the past four years on the current contract. The bid is \$500 less per month because it is based on 12 inmates instead of a higher number in the current contract. The price for each meal is \$4.11. Motion by Mr. Iske to approve the jail meal contract with Shaw's Marketplace with date corrections and in the amount of \$4,500 per month, second by Ms. Jacobs. Roll call shows Mr. Vandermyde, Ms. Jacobs, Mrs. Bickelhaupt, Mr. Soldat, Mr. Flikkema, Mr. Rieck, Mr. Payette, Mr. Iske, and Mr. Preston all voting aye. Motion carried.
4. County Engineer Sara Renkes explained and presented for Approval of Joint Bridge Agreement with Ogle County for Section 24-00044-00-SM. County Engineer Renkes explained she had spoken with Ogle County on share cost and approaches to the project. Ogle County was not interested in sharing the cost. She will have her department do the work. Motion by Ms. Jacobs to approve the Joint Bridge Agreement with Ogle County Section 24-00044-00-SM, second by Mr. Preston to approve. Roll call shows Mr. Soldat, Mr. Rieck, Mr. Vandermyde, Ms. Jacobs, Mr. Iske, Mrs. Bickelhaupt, Mr. Preston, Mr. Payette, and Mr. Flikkema all voting aye. Motion carried.
5. County Engineer Renkes explained and presented for Approval a Resolution to budget \$26,700 in the Bridge Aid fund for piling repairs on the Ogle Road bridge structure 008-3912 Section 24-000044-00-SM. The County's share is 20% which is an estimated cost. Motion by Ms. Jacobs, second by Mr. Vandermyde to approve the Resolution. Roll call shows Ms. Jacobs, Mr. Preston, Mr. Soldat, Mr. Iske, Mr. Flikkema, Mr. Rieck, Mr. Payette, Mrs. Bickelhaupt and Mr. Vandermyde all voting aye. Motion carried.

6. Budget Presentations

- County Engineer Renkes presented her budget request for fund 11 department 35, Funds 13, 14, 15, 16, 17 and 18. She went over revenue, expenses and had spreadsheets with listed upcoming projects.
- Emergency Management Director Jim Klinefelter presented his budget for Fund 11 Department 22. He explained the increases in his requests which is mostly due to having a EOC building. It was pointed out that under General Fund Revenues line item 3012 the reimbursement for his salary and his secretary's salary goes directly into the General Fund.
- Circuit Clerk Patty Hiher presented her budget requests for Fund 11 Department 23 and 27, Funds 22, 47,49, 50, 57 and 88. As Circuit Clerk Hiher was explaining her budget for Department 27 she noted since she was in negotiations with her Deputies, she had not put a figure in line item 5009 for salaries. Chair Payette asked for a place holder of 3% to be added to this line item. This figure may change later. She finished explaining her requests for her remaining funds.
- Deputy Assessor Dimmick presented the budget requests for Fund 11 Department 05 and Department 06. He explained the largest increases are in Department 05-line items 5017, 5027 and 5323. Line item 5017 is Industrial Appraisal contract, 5027 is Appraisal software and 5323 is printing, supplies and postage and he explained the needed increase for all three line items. Fund 11 Department 06 has an increase in line item 5323 which is Board of Review's printing, supplies, and postage.
- Animal Control Officer Lisa Ashby presented her budget requests for Fund 11 Department 19, Fund 27 and 56. ACO Ashby explained her budget request to increase line item 6061 for part time help. Mr. Iske asked her to please put notes/comments in the budget software for this request. In Fund 27 she would like to eliminate some line items in the future. Discussion on Fund 56 Pet Population on how the funds can be spent.
- Dawn Holland presented the Health Department's budget request for Fund 54. She stated that several revenue lines items 54-3099 and 3129 are down due to no covid funds and a decrease from the State. There is an increase to line item 54 -3255 which is a Childhood Lead Poison Grant. The largest increase would be to line item 54-5003. The increase is \$43,500. This increase would only be spent if a dental office is added to the Health Department. Currently, it is only in discussion with Whiteside County. The levy request for County Health is \$16,000 last year it was \$15,000.
- Koltin Dimmick presented the budget request for Fund 44. He went over revenues and expenses. Not much change in the request from last year. He noted that they left figures in Health and Life insurance even though there not a current GIS Technician.

They left line item 44-9207 at \$60,000 for Contractual but probably that full amount will not be needed.

- Zoning Officer Buckner presented the budget request for Fund 11 Department 17. The only increase she budgeted was in line items 5011 training and 5372 software.
- PCOM Mary Maszk presented budget for Fund 74. Revenues for this Fund are from Grants.
- County Administrator Jachnicki presented the budget requests for Fund 11 Department 24 and 28, Funds 21, 71 and 87 for Judge Kane.

Motion by Ms. Jacobs, second by Mr. Flikkema to go into Executive Session for the purpose of Personnel 5 ILCS 120/2 (c) (1) at 12:57 p.m. Roll call shows Mr. Rieck, Mr. Payette, Ms. Jacobs, Mr. Flikkema, Mrs. Bickelhaupt, Mr. Preston, Mr. Soldat, Mr. Iske, and Mr. Vandermyde all voting aye. Motion carried.

Back into Open Session at 1:03 p.m. No action taken.

Budget Presentations continue:

- County Administrator Jachnicki presented the budget request for Fund 11 Department 16 which is Litigation Expense the request will stay at last year's figure of \$10,000.
- Chair Payette and County Administrator Jachnicki presented the budget requests for Fund 11 Department 04 which is County Board Services. A request of \$25,000 to line item 5320 Per Deim Allowance due to increase in the Chair's stipend and meeting pay increase. A request of \$4,000 increase to line item 5422 Travel, dues and supplies was presented.

CHAIRMAN REPORT / ADMINISTRATOR REPORT –

1. Chair Payette reported that he and Mr. Jachnicki will be attending a Human Resource seminar on September 24th.
2. Chair Payette alerted the Board that the County may need to have a Truth and Taxation hearing.

APPOINTMENTS – None

Motion by Mr. Vandermyde, second by Mr. Preston to adjourn at 1:14 p.m. Motion carried.

Submitted by Amy R. Buss, County Clerk and Recorder